



Tuesday, 10 December 2019

Dear Sir/Madam

A meeting of the Council will be held on Wednesday, 18 December 2019 in the Council Chamber, Council Offices , Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact Legal Services at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:

E H Atherton	L A Lally
S A Bagshaw	P Lally
D Bagshaw	H Land
L A Ball BEM	R D MacRae
M Brown (Chair)	G Marshall
B C Carr	J W McGrath
S J Carr	P J Owen
M J Crow	J M Owen
E Cubley	J P T Parker
T A Cullen	J C Patrick (Vice-Chair)
R H Darby	D D Pringle
S Easom	M Radulovic MBE
D A Elliott	P Roberts-Thomson
L Fletcher	R S Robinson
J C Goold	P D Simpson
M Handley	H E Skinner
M Hannah	C M Tideswell
R I Jackson	I L Tyler
E Kerry	D K Watts
S Kerry	E Williamson
H G Khaled MBE	R D Willimott

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 8

To approve as a correct record, the minutes of the Council meeting held on 16 October 2019.

4. MAYOR'S ANNOUNCEMENTS

5. YOUTH MAYOR'S REPORT ON BROXTOWE YOUTH VOICE ACTIVITIES

6. PRESENTATION OF PETITIONS

7. LEADER'S REPORT

8. PUBLIC QUESTIONS

9. MEMBERS' QUESTIONS

10. MEMBERS' SPEECHES ON WARD ISSUES

11. QUESTIONS ON OUTSIDE BODIES

12. DECISIONS FROM COMMITTEE MEETINGS

PAGES 9 - 30

To note the decisions made by the Council's committees.

13. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS

To make appointments to committees and working groups.

14. PROGRAMME OF MEETINGS 2020/21 PAGES 31 - 34

To seek approval of the Programme of Meetings for May 2020 to April 2021.

15. REFERENCES

15.1 STAPLEFORD TOWNS DEAL FUND PAGES 35 - 40

Jobs and Economy Committee
21 November 2019

The Committee noted the progress made toward the Stapleford towns Deal. It was noted that Stapleford Town had been selected as one of a hundred towns to receive funding through the Town Deal. The Stapleford Town Deal Fund could result in an investment of circa £25 million for the Town of Stapleford

RECOMMENDED to full Council to nominate two borough representatives to sit on the Executive Board.

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COUNCIL

WEDNESDAY, 16 OCTOBER 2019

Present: Councillor M Brown, Mayor

Councillors:	E H Atherton	H Land
	D Bagshaw	R D MacRae
	S A Bagshaw	G Marshall
	B C Carr	J W McGrath
	S J Carr	P J Owen
	M J Crow	J M Owen
	T A Cullen	J P T Parker
	R H Darby	J C Patrick
	S Easom	D D Pringle
	D A Elliott	M Radulovic MBE
	L Fletcher	P M Roberts-Thomson
	J C Goold	R S Robinson
	D Grindell	P D Simpson
	T Hallam	H E Skinner
	M Handley	C M Tideswell
	M Hannah	I L Tyler
	R I Jackson	D K Watts
	E Kerry	E Williamson
	S Kerry	R D Willimott

Also in attendance: W Mee, Youth Mayor

Apologies for absence were received from Councillors L A Ball BEM, E Cubley, L A Lally, P Lally and H G Khaled MBE.

24 DECLARATIONS OF INTEREST

There were no declarations of interest.

25 MINUTES

The minutes of the meeting held on Wednesday, 17 July 2019 were confirmed and signed as a correct record.

26 MAYOR'S ANNOUNCEMENTS

The Mayor gave a résumé of his engagements since the last Council meeting, which included his attendance at numerous engagements and a variety of fundraising events. The Mayor highlighted the 1920's themed Civic Ball scheduled for 21 March 2020 and encouraged all members to attend.

27 YOUTH MAYOR'S REPORT ON BROXTOWE YOUTH VOICE ACTIVITIES

It was confirmed the current Youth Mayor, Will Mee's, final meeting would be 27 November 2019 after which a new Youth Mayor would be elected. He stated that he planned to continue his work with environmental issues and mental health awareness going forward. The Mayor presented a framed photograph to remind him of his year.

28 PRESENTATION OF PETITIONS

No petitions were presented to the Council.

29 LEADER'S REPORT

The Leader presented his report and discussed a potential new development corporation. He stated that while this could be of some benefit to the Council, it was felt that control over development should be maintained by Broxtowe Borough Council. Economic growth needed to spread to the north of the Borough and the A610 corridor should be developed further.

The Stapleford 'Towns Fund' bid had been successful with the Council able to bid for up to £25m. Cross Party support was agreed upon and other agencies were to be contacted. The Strategic Development Board and Nottinghamshire County Council had already been invited to contribute. The issue would be discussed at the Jobs and Economy Committee.

The Planning department were thanked for their hard work on the Local Plan Part 2 and exciting new initiatives at Beeston Canalside Heritage Centre and Attenborough Nature Reserve would require other funding sources such as the Heritage Lottery Fund. Restoration at the Bennerley Viaduct was able to go ahead due to funding secured by Sustrans.

30 PUBLIC QUESTIONS

30.1 The following question had been submitted by Mr Stuart Lee of Awsworth Parish Council for the Chair of the Leisure and Health Committee:

"In the Broxtowe Borough Playing Pitch Strategy 2016-2028 there are a number of recommendations to improving recreation facilities at Awsworth. As this Village has been identified as a key strategic development area in the local plan there is a clear need to update and ready ourselves for future growth. We as a Parish Council have already implemented developments at:

- Awsworth Villa, with new showers and water supply.
- Awsworth Bowls club with financial assistance in the completion of the new Bowls Pavilion.
- And, more recently, the Sports Pavilion at The Lane Recreation Ground, for which we received additional funding from BBC Pride in Parks initiative.

These projects have been delivered within the last four years with a combination of precept and additional funding. In the Playing pitch strategy these projects had been earmarked for around £500,000 but we have delivered them for around £160,000.

The report also identified that the car parking is woefully inadequate especially given that the Recreation car park services The Village Hall, Youth Club, Village School, Bowls Club and Sports Pavilion. The bottom car park needs desperate need of surfacing and lane marking costing circa £16000. Considering the sums that were quoted in the Playing Pitch Strategy report we are asking if there are funding streams available to us now which can help us complete one of our shared aims.”

The Chair responded that external funding should be sought as Trowell had recently received similar funding from Nottinghamshire County Council. Should an application be received by this Council it would be considered by the Finance and Resources Committee.

31 MEMBERS' QUESTIONS

There were no questions from Members.

32. MEMBERS' SPEECHES ON WARD ISSUES

Councillor H E Skinner updated the meeting on issues at Chilwell West Wards and anti-social behaviour occurring at Phoenix Football Club.

Councillor P M Roberts-Thomson highlighted concerns within Attenborough and Chilwell East Ward, particularly with the bridge at Attenborough Nature Reserve and urged the Council to add pressure to the owners to repair it.

33 QUESTIONS ON OUTSIDE BODIES

There were no questions on Outside Bodies.

34 DECISIONS FROM COMMITTEE MEETINGS

Members noted the decisions from committee meetings.

35 NOTICE OF MOTIONS

35.1 The following notice of motion had been received from Councillors T A Cullen and B C Carr:

“This Council notes with concern the current situation regarding homelessness and the lack of homes to meet the required need, particularly in relation to social rented houses. The Council therefore resolves to accelerate its own build programme and utilise new developments and s106 contributions to fund this accelerated programme”.

Members discussed the motion, which on being put to the meeting, was carried.

35.2 The following notice of motion had been received from the Liberal Democrat Group:

It is proposed that Broxtowe Borough Council:

1. Notes that existing Midlands Mainline is operating close to its full capacity.
2. Notes that the existing rail services between Nottingham and Beeston on the one hand and Birmingham and Manchester on the other are slow and at peak times often heavily overcrowded.
3. Notes that the HS2 rail line will lead to far faster journeys between Nottingham and Beeston and London, Birmingham, Manchester and Leeds.
4. Notes that the HS2 rail line will bring significant benefits to the East Midlands in terms of connectivity and inward investment.
5. Notes that London and the South East have benefited from the £15 billion investment in the Crossrail project.
6. Notes with disappointment comments from some Government ministers and London centred media that the HS2 project should be scrapped and that the Government have ordered a review into the whole project.
7. Notes the efforts that have been made by the HS2 team to minimise the impact of the line and to refine the proposed plans for the route, although also notes the impact that this will have on some people's properties.
8. Supports the proposal for the HS2 station in the East Midlands to be located at Toton.
9. Broxtowe Borough Council therefore affirms its support for the HS2 project and calls on the government to ensure that this scheme is brought forward and constructed as soon as possible.
10. Broxtowe Borough Council further calls on the government to ensure that everyone whose property will be affected by HS2 is properly compensated and that the compensation scheme is available in full now for those who are most affected."

An amendment was proposed by Councillor R I Jackson and seconded by P J Owen that calls for HS2 to construct the route from the north of the Toton station in a tunnel be added to the motion.

Councillor D K Watts accepted the amendment and requested that the Chief Executive writes to the government outlining the Council's concerns.

A recorded vote was proposed by Councillor S J Carr and seconded by a minimum of five other Councillors. The voting was as follows:

For

E H Atherton
D Bagshaw
S A Bagshaw
B C Carr
S J Carr
M J Crow
T A Cullen
R H Darby
S Easom
D A Elliott
J C Goold

Against

L Fletcher
R D MacRae
J W McGrath

Abstention

M Brown
C M Tideswell

<u>For</u>	<u>Against</u>	<u>Abstention</u>
D Grindell		
T Hallam		
M Handley		
M Hannah		
R I Jackson		
E Kerry		
H Land		
G Marshall		
J M Owen		
P J Owen		
J Parker		
J C Patrick		
D D Pringle		
M Radulovic MBE		
P M Roberts-Thomson		
R S Robinson		
P D Simpson		
H E Skinner		
I L Tyler		
D K Watts		
E Williamson		
R D Willimott		

On being put to the meeting, the amended original motion was carried.

(Councillor S Kerry left the meeting before discussions or voting thereon.)

36. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS.

RESOLVED that the appointments, in accordance with the schedule laid before the meeting, be approved.

37. REFERENCES

37.1 Housing Revenue Account – update to business plan financial model

Housing Committee
18 September 2019

In February 2012 the Council approved a 30 year HRA business plan with the financial model being updated and approved by Council each financial year. The Committee noted the capacity within the financial model for the provision of new housing and rent increases. It was confirmed that the increase would be 1% above the rate of CPI.

RESOLVED that the Council approve the updates to the Housing Revenue Account.

38. INSPECTOR'S REPORT AND PROPOSED ADOPTION OF THE BROXTOWE PART 2 LOCAL PLAN.

The Inspector's Report was considered and it was welcomed that limited changes had been made. Resident Groups were thanked for their contribution and it was noted that Neighbourhood Local Plans had played a vital role. Councillors expressed their frustration at developers who were unwilling to develop land but accepted this was a legislation issue.

A recorded vote was proposed by Councillor T Hallam and seconded by at least five other Councillors. The voting was as follows:

For

E H Atherton
D Bagshaw
S A Bagshaw
B C Carr
S J Carr
M J Crow
T A Cullen
R H Darby
S Easom
D A Elliott
L Fletcher
J C Goold
D Grindell
T Hallam
M Handley
M Hannah
R I Jackson
E Kerry
H Land
G Marshall
J M Owen
P J Owen
J Parker
J C Patrick
D D Pringle
M Radulovic MBE
P M Roberts-Thomson
R S Robinson
P D Simpson
H E Skinner
C M Tideswell
I L Tyler
D K Watts
R D Willimott

Against

R D MacRae

Abstention

M Brown
J W McGrath
E Williamson

39. APPOINTMENTS TO THE LIBERTY LEISURE LTD BOARD OF DIRECTORS

RESOLVED that, in addition to the existing Board Members, Councillor D Bagshaw and Councillor S Easom be appointed as Directors to the Board of Liberty Leisure Limited.

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Report of the Strategic Director

DECISIONS FROM COMMITTEE MEETINGS1. Purpose of report

To note the decisions made by the Council's committees.

2. Background

Decisions from committee meetings prior to the despatch of this agenda are attached to enable questions to the Chairs of the relevant committees. The following committee decisions are attached in the appendix:

- Finance and Resources Committee – 10 October 2019
- Leisure and Health Committee – 13 November 2019
- Community Safety Committee – 14 November 2019
- Personnel Committee – 18 November 2019
- Jobs and Economy Committee – 21 November 2019
- Environment and Climate Change Committee – 25 November 2019
- Housing Committee – 27 November 2019
- Governance, Audit and Standards Committee – 2 December 2019
- Policy and Performance Committee – 4 December 2019

Recommendation

Council is asked to NOTE the report.

Background papers

Nil

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Agenda Item No	Topic	Decision
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Part A – Items considered in public

A4	Jobs and Economy Committee – Reference	5 September 2019 <u>Extending the Benefits of Economic Growth from HS2 to the North of Broxtowe</u> RESOLVED that the projects set out in paragraph 1 (a) and (b) be funded using ITPS funding for the North of Broxtowe, pending the outcome of the Oakley report.
A5	Housing Committee – Reference	18 September 2019 <u>Rentsense Software - Contract Extension</u> RESOLVED that an exemption from Section 5.3 of the Council’s Financial Regulations (Contracts) to allow the purchase of a License to use the Rentsense software from Mobysoft to March 2022 without the requirement to obtain at least three quotations be approved.
A6	Community Safety – Reference	19 September 2019 <u>Dog Fouling</u> RESOLVED that signage be provided in parks and open spaces where none currently exists and that signage be replaced as necessary.
A7	Capital Programme Update 2019/20	RESOLVED that the capital budget variations for 2019/20 as set out in appendix 3 be approved.
A8	General Fund Revenue Budget Amendments 2019/20	RESOLVED that:

Decisions taken by the Finance and Resources Committee on Thursday, 10 October 2019

Agenda Item No	Topic	Decision
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		<ol style="list-style-type: none"> The amendments to the General Fund 2019/20 revenue budget as set out in appendices 1 and 2 be approved. Responsibility be delegated to the Deputy Chief Executive as the Council's Brexit Lead Officer to incur expenditure on Brexit related activities as appropriate after consulting with the Chair and Vice Chair of the Committee. 						
A9	Grants to Voluntary and Community Organisations	<p>RESOLVED that the applications be dealt with as follows:</p> <table align="right"> <tr> <td></td> <td align="right">£</td> </tr> <tr> <td>Beeston and District Local History Society</td> <td align="right">1,000</td> </tr> <tr> <td>DIG-IN Community Allotment</td> <td align="right">495</td> </tr> </table>		£	Beeston and District Local History Society	1,000	DIG-IN Community Allotment	495
	£							
Beeston and District Local History Society	1,000							
DIG-IN Community Allotment	495							
A10	Grant Aid Requests from Parish and Town Councils	RESOLVED that the grant aid requests be approved.						
A11	Housing Delivery Plan - New Build Housing Feasibility Costs	RESOLVED that £200,000 be allocated in the 2019/20 Programme for new build housing feasibility costs to be funded from HRA capital receipts.						
A12	Section 106 Funds	The Committee NOTED the report.						
A13	Medium Term Financial Strategy and Business Strategy	RESOLVED that the updated Medium Term Financial Strategy in appendix 2 be approved.						
A14	Budget Consultation 2020/21	<p>RESOLVED that:</p> <ol style="list-style-type: none"> The budget-setting process for 2020/21 be approved. 						

Decisions taken by the Finance and Resources Committee on Thursday, 10 October 2019

Agenda Item No	Topic	Decision
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		2. The Budget Consultation questionnaire be approved.
A15	Tram Compensation	RESOLVED that the allocation of £25,000 from General Fund reserves to cover the cost of appointing specialist external solicitors and counsel be approved.
A16	Performance Management - Review of Business Plan Progress - Support Service Areas	The Committee NOTED the report.
A17	Work Programme	RESOLVED that the Work Programme, as amended, be approved.
A18	Exclusion of Public and Press	RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.
A19	Rentsense Software - Contract Extension – Reference	The confidential information was noted.
A21	Irrecoverable Arrears	RESOLVED that the arrears in excess of £1,200 on national non-domestic rates, council tax, rents, housing/council tax benefit overpayment and sundry debtors as set out in the report be written off and to note the exercise of the Deputy Chief Executive's delegated authority under financial regulation 5.9.
A22	Exercise of the Chief Executive's Urgency Powers	The Committee NOTED the report.

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Decisions taken by the Leisure and Health Committee on Wednesday, 13 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A3	Citizens Advice	The Committee NOTED the presentation.
A4	Mental Health Initiatives in Broxtowe	The committee NOTED the report.
A5	Broxtowe Consolidation Parking Place Orders 2020	RESOLVED that: <ol style="list-style-type: none"> 1. Delegated authority be given to the Deputy Chief Executive to finalise and undertake the required publication of the Notice of Proposals. 2. The Council’s responses to the consultation be as included in appendix 1 of the report.
A6	Performance Management - Review of Business Plan Progress - Liberty Leisure Limited	The Committee NOTED the report.
A7	Performance Management - Review of Business Plan Progress - Health	The Committee NOTED the report.
A8	Work Programme	RESOLVED that the Work Programme, as amended, be approved.

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Decisions taken by the Community Safety Committee on Thursday, 14 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A3	Neighbourhood Policing Inspector Update	The Committee NOTED the presentation.
A4	Knife Crime Update	The Committee NOTED the presentation.
A5	Anti-Social Behaviour Action Plan	The Committee NOTED the report.
A6	Online Harassment and Cyberbullying	RESOLVED that formal wording, supplied by the legal department, be added to the code of conduct in relation to online harassment and cyber bullying by fellow members.
A7	Performance Management - Review of Business Plan Progress - Community Safety	The Committee NOTED the report.
A8	Work Programme	RESOLVED that the Work Programme, as amended, be approved.

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Decisions taken by the Personnel Committee on Monday, 18 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A4	Environment and Climate Committee	1 October 2019 <u>Environmental Services Review</u> RESOLVED that the revised structure for the Environmental Services section, as set out in appendix 2 of the report, be approved.
A5	Internal Communications and Engagement	The Committee NOTED the report.
A6	Organisational Development	The Committee NOTED the report.
A7	Performance Management - Business Plan Progress Support Service Areas - Human Resources	The Committee NOTED the report.
A11	Application for Voluntary Redundancy	RESOLVED that the request for voluntary redundancy be approved.

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Decisions taken by the Jobs and Economy Committee on Thursday, 21 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A3	Local Enterprise Partnership	The Committee NOTED the presentation.
A4	Key Sites Update	The Committee NOTED the report.
A5	Broxtowe Business Start-Up Grant Scheme	<ol style="list-style-type: none"> 1. RESOLVED that the new Broxtowe Business Start-Up Grant scheme as set out in the appendix be approved. 2. RECOMMENDED to the Finance and Resources Committee that the inclusion of £15,000 in the 2020/21 budget for the new Broxtowe Business Start-Up Grant scheme be approved.
A6	Stapleford Towns Deal Fund	RECOMMENDED to full Council to nominate 2 borough representatives to sit on the Executive Board.
A7	Economic Development Update	The Committee NOTED the report.
A8	Response on Progress on Selecting the Necessary Two Pitches for Gypsy and Traveller Accommodation in Broxtowe	The Committee NOTED the report.
A9	Update on Housing Market Evidence Gathering to Inform Potential Policy Interventions	The Committee NOTED the report.
A10	Performance Management - Review of Business Plan Progress - Business Growth	The Committee NOTED the report.
A11	WORK PROGRAMME	RESOLVED that the Work Programme, as amended, be approved.

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Decisions taken by the Environment and Climate Change Committee on Monday, 25 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A4	Allotments in Broxtowe	The Committee NOTED the report.
A5	Tree Planting - Free Fruit Trees	The Committee NOTED the report.
A6	Garden Waste Charges 2020/21 Subscription Fee	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The price for the first bin for 2020/21 be increased to £34 2. The price for additional bins for 2020/21 be increased to £18. <p>The resolution be RECOMMENDED to the Finance and Resources Committee for approval.</p>
A7	Climate Change and Green Futures Approach	The Committee NOTED the report.
A8	Performance Management - Review of Business Plan Progress - Environment	The Committee NOTED the report.
A9	Work Programme	RESOLVED that the Work Programme, as amended, be approved.

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Decisions taken by the Housing Committee on Wednesday, 27 November 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A3	Housing Delivery Plan Update	<p>RESOLVED unanimously that:</p> <ol style="list-style-type: none"> 1. A consultation exercise be undertaken in January 2020 for the sites without planning permission identified in appendix 2, to seek local resident's views, 2. A delegation be made to the Deputy Chief Executive, following consultation with the chair of housing, to agree to a mix of the new housing for these 2 sites, 3. A delegation be made to the Deputy Chief Executive, following consultation with the chair of housing, the council to submit planning applications for the development of new rented housing on these 2 sites. 4. A delegation be made to the Deputy Chief Executive, following consultation with the chair of housing, for all key approvals relating to the assessment of tender returns for the main construction consultants, including qualitative criteria, and the subsequent award of these contracts.
A4	Housing Neighbourhood Strategy 2019 - 2022	RESOLVED unanimously that the Housing Neighbourhood Strategy be approved.
A5	Review Of Allocations Policy	<p>RESOLVED that the proposed changes to the Council's Allocations Policy be approved with additional wording:</p> <p>'Properties that are designated as Independent Living will only be allocated to applicants over the age of 60 or applicants with a degree of disability or those meeting the suitable criteria'.</p>
A6	Introductory Tenancies Update	The Committee NOTED the report.

Gravesham Borough Council – Decisions taken by the Housing Committee on Wednesday, 27 November 2019

Agenda Item No	Topic	Decision
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A7	Lifeline Service Update	The Committee NOTED the report.
A8	Housing Engagement Strategy Update	The Committee NOTED the report.
A9	Performance Management - Review Of Business Plan Progress - Housing	The Committee NOTED the report.
A10	Work Programme	RESOLVED that the Work Programme, as amended, be approved.

Decisions taken by the Governance, Audit and Standards Committee on Monday, 2 December 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A4	CIPFA Statement on the Role Of The Head of Internal Audit	The Committee NOTED the report.
A5	Internal Audit Progress Report	The Committee NOTED the report.
A7	Work Programme	RESOLVED that the Work Programme, as amended, be approved.

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Decisions taken by the Policy and Performance Committee on Wednesday, 4 December 2019

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A3	Review of Corporate Plan Progress and Financial Performance	The Committee NOTED the report.
A4	Equality and Diversity Annual Report 2018/19	RESOLVED that the proposed Equalities Objectives and action plan for 2019-21 contained in appendices 2 and 4 be approved.
A5	Beeston Square Progress Report	RESOLVED to continue to delegate to the Deputy Chief Executive all key approvals, in consultation with the cross-party Project Board, and subject to the overall project cost remaining within the financial limits already set or subsequently changed by the Finance & Resources Committee and/or Full Council as appropriate.
A6	Youth Action Plan	RESOLVED that the Broxtowe Youth Action Plan be created.
A7	Child Poverty Action plan	The Committee NOTED the report.
A8	Work Programme	RESOLVED that the Work Programme, as amended, be approved.
A10	Beeston Square Progress Report	The confidential information was noted.
A11	Use of the Chief Executive's Urgency Powers	The Committee NOTED the report.

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Report of the Strategic Director

PROGRAMME OF MEETINGS FOR MAY 2020 TO APRIL 20211. Purpose of report

To seek approval of the Programme of Meetings for May 2020 to April 2021.

2. Detail

The proposed Programme of Meetings is shown in the appendix. In addition, intermediate Planning Committee meetings may be called to meet statutory timescales for planning decisions. Alcohol and Entertainment and Licensing and Appeals Committee meetings can be interchangeable and called as necessary to deal with the business available. Dates for the Bramcote Bereavement Services Joint Committee are agreed by that Committee.

In accordance with the Member Development Charter criteria the programme takes account of cultural and faith commitments and has been composed so as to avoid collision with any significant dates.

3. Further information

Consideration has been given to the requirements of the committee system including the timing of Finance and Resources Committee meetings to approve the relevant budget reports from other committees. Furthermore, Council meetings have been placed at the end of cycles to enable members to include reference to the decisions of preceding committees.

Further to the report to Cabinet dated 13 October 2015, it should be noted that school holidays have been taken into account at the request of members.

Recommendation

Council is asked to RESOLVE that the Programme of Meetings for May 2020 to April 2021 be approved.

Background papers

Nil

APPENDIX

Meeting dates for May 2020 to April 2021

Date	Meeting
13 May 2020	Council
18 May 2020	Governance, Audit and Standards Committee
19 May 2020	Housing Performance Group
20 May 2020	Planning Committee
3 June 2020	Housing Committee
4 June 2020	Community Safety Committee
9 June 2020	Licensing and Appeals Committee
10 June 2020	Leisure and Health Committee
11 June 2020	Local Joint Consultative Committee
15 June 2020	Environment and Climate Change Committee
18 June 2020	Jobs and Economy Committee
23 June 2020	Alcohol and Entertainments Committee
24 June 2020	Planning Committee
25 June 2020	Bramcote Crematorium Joint Committee
30 June 2020	Personnel Committee
1 July 2020	Policy and Performance Committee
9 July 2020	Finance and Resources Committee
15 July 20120	Council
20 July 2020	Governance, Audit and Standards Committee
21 July 2020	Housing Performance Group
22 July 2020	Planning Committee
23 July 2020	Annual Borough Parish
2 September 2020	Housing Committee
3 September 2020	Jobs and Economy Committee
8 September 2020	Licensing and Appeals Committee
9 September 2020	Planning Committee
10 September 2020	Community Safety Committee
14 September 2020	Environment and Climate Change Committee
16 September 2020	Leisure and Health Committee

Date	Meeting
21 September 2020	Governance, Audit and Standards Committee
22 September 2020	Alcohol and Entertainments Committee
29 September 2020	Personnel Committee
1 October 2020	Policy and Performance Committee
7 October 2020	Planning Committee
8 October 2020	Finance and Resources Committee
14 October 2020	Council
3 November 2020	Housing Performance Group
4 November 2020	Planning Committee
5 November 2020	Local Joint Consultative Committee
12 November 2020	Community Safety Committee
18 November 2020	Housing Committee
19 November 2020	Jobs and Economy Committee
23 November 2020	Environment and Climate Change Committee
30 November 2020	Governance, Audit and Standards Committee
1 December 2020	Personnel Committee
2 December 2020	Policy and Performance Committee
8 December 2020	Licensing and Appeals Committee
9 December 2020	Planning Committee
10 December 2020	Finance and Resources Committee
16 December 2020	Council
6 January 2021	Planning Committee
7 January 2021	Finance and Resources Committee
12 January 2021	Housing Performance Group
20 January 2021	Leisure and Health Committee
26 January 2021	Community Safety Committee
28 January 2021	Jobs and Economy Committee
1 February 2021	Environment and Climate Change Committee
2 February 2021	Housing Committee
10 February 2021	Planning Committee
11 February 2021	Finance and Resources Committee
23 February 2021	Alcohol and Entertainments Committee

Date	Meeting
25 February 2021	Local Joint Consultative Committee
3 March 2021	Council
9 March 2021	Licensing and Appeals Committee
10 March 2021	Planning Committee
15 March 2021	Governance, Audit and Standards Committee
23 March 2021	Personnel Committee
24 March 2021	Policy and Performance Committee
30 March 2021	Alcohol and Entertainments Committee
21 April 2021	Planning Committee

Report of the Chief Executive**STAPLEFORD TOWNS DEAL FUND**1. Purpose of report

To ask members to note the terms of reference being drawn up and the proposed composition of the Stakeholder and Executive Board as the project generation mechanism and Stapleford Towns Deal Fund.

2. Background

Stapleford Town has been selected as one of a hundred towns to receive funding through the Town Deal. The fund is for up to £25m, per town area. With the recent publication of the Towns Fund Prospectus, three areas for investment have been highlighted; investment in connectivity, urban regeneration, planning and land use, skills and enterprise infrastructure. Through this investment, the Fund will drive long-term economic growth and resilience. It aims to sustainably improve living standards and productivity in towns. Examples of initiatives might include:

- Regenerating town centres
- Improvements to active travel and public transport
- Digital infrastructure
- New further education facilities, and adult learning provision
- Support to SMEs
- Cultural infrastructure

It is proposed that members note the intended mechanism for generation of the Town Investment Plan, in line with the recently published Fund prospectus.

3. Financial implications

The Stapleford Town Deal Fund (STDF) could result in an investment of circa £25 million for the Town of Stapleford. However, in order to obtain this, it will be necessary for the Council to co-fund a significant proportion of the overall project cost in order to obtain the funding. Further details of such revenue and capital costs will be presented to the Committee for consideration in due course. The Finance and Resources Committee on 10 October 2019 agreed to allocate a sum of £50,000 in the 2019/20 revenue budget for a Project Manager to lead on consulting as necessary with all stakeholders to generate suitable proposals that can be taken forward for submission to MHCLG. The prospectus has also outlined £140,000 capacity funding, to be used toward the development of a Town Deal Board and Investment Plan for Stapleford.

Recommendation

The Committee is asked to NOTE the report

Background papers

Nil

APPENDIX

Stapleford Towns Fund: Stakeholder Group Terms of Reference**1. Role/ Tasks**

- To facilitate the generation of ideas for the development of the Stapleford Town area, in accordance with the published prospectus for the Stronger Towns Fund
- To provide an opportunity for early engagement and involvement in the determination of the overall strategic direction of regeneration proposals for Stapleford
- To analyse the needs of Stapleford Town and how these can be best met through the stronger towns fund.
- To facilitate the generation of ideas for the development of the Stapleford Town area, in accordance with the published prospectus for the Stronger Towns Fund
- Provide a coordinated forum through which issues related to the Stapleford Town area are communicated and shared.
- Be the group which provides a main focus for stakeholder engagement in connection with future plans for Stapleford
- Provide advice and guidance on emerging plans and proposals for the regeneration of Stapleford and the substance of a Stronger Towns fund bid
- Act as a 'critical friend' to challenge and improve emerging plans and proposals.
- Utilise their different viewpoints, to generate ideas as to the best way to meet these needs. These ideas are to be sent to the Project Board for scoring and review.

2. Membership

Membership will best represent the interested parties in relation to the redevelopment of Stapleford, including (not an exhaustive list):

- Educational Institutions
- Employment Support Organisations
- Health Care Providers
- Local Businesses
- Public Transport Providers
- HS2
- Community Groups
- Voluntary/Charity Sector

3. Context

The ideas generated by the Stakeholder group will be communicated to the Stapleford Executive Board. This group has been convened to support the development of a coherent regeneration project in line with the Stronger Towns Fund prospectus for Stapleford town area.

4. Frequency of Meetings

The Stakeholder Group will meet on a six weekly basis or convened sooner where the programme requires such a meeting to be held.

5. Chair and Vice Chair

To be agreed at the first meeting.

6. Organisation and Conduct of Meetings

Broxtowe Borough Council will provide the Secretariat and notice of meeting. It will also circulate papers to members of the group.

7. Officer Support

The Stapleford Stakeholder Group will be supported by the Project Team who will take responsibility for the day-to-day running of the project.

8. Review

The operation and Terms of Reference of this Stapleford Stakeholder group will be formally reviewed no later than November 2020.

Stapleford Executive Board Terms of Reference

1. Authority of the Executive Board

The Executive Board is primarily an advisory body to the Council. It has been established with the following delegated authority;

- Full delegated authority to progress the project in accordance with the timetable as set out in the Towns Fund Prospectus.
- The Executive Board will report back to Jobs & Economy to update on the project's progress.
- Selection of the membership of the Executive Board will be in line with the prospectus.

2. Duties of the Executive Board

The Executive Board shall:

- Define the overall strategy and vision for the Stapleford Town Deal (STD) through the production of the Town Investment Plan.
- Develop and agree an evidenced based Town Centre Investment Plan
- Support and provide advice upon the development approach for the STD, through a review of the potential market, investment, spatial opportunities and the desired outputs of the STD.
- Consider the potential development options for Stapleford considering the constraints and opportunities of the STD and its criteria.
- Develop a clear programme of interventions.
- Assess the financial implications of the Town Investment Plan as part of the overall review of the options.
- Lead the procurement, planning and execution of the preferred development plan and strategy, working with the independent external guidance where appropriate.

3. Reporting Procedures

- The minutes (or a short format report) of meetings of the Executive Board will be circulated to the SSG, Broxtowe Borough Full Council, County Council, Stapleford Town Council and the D2N2 LEP
- The Project Board shall operate as the main mechanism for the delivery of STD.

4. Membership

As stated in the Towns Fund Prospectus, the Project Board shall include the following;

- County Councillor
- Borough Councillor
- Town Councillor
- MP for Broxtowe
- Private sector business
- Local Enterprise Partnership
- Community representation

Member substitutes will be allowed.

5. Chair and Vice Chair

- The Chair and Vice Chair will be determined at the first meeting of the Executive Board.
- The Executive Board will be supported by the Project Team, led by a project manager, who will take responsibility for the day-to-day running of the project.

6. Frequency of Meetings

- The Executive Board meetings shall normally be held every six weeks or convened sooner where the programme requires such a meeting to be held.
- The Project Team will convene every second week between the Executive Board meetings to ensure the Project Sponsor remains engaged and informed of the development activity and work streams.
- In addition to formally scheduled meetings, members of the Executive Board shall meet independently as necessary with the SSG members to discuss specific projects.

7. Review

The operation and Terms of Reference of the Board will be formally reviewed no later than June 2020.

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